



Boyne Island

Environmental Education Centre

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Website: www.boyneislandeec.eq.edu.au
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ABN: 21 281 967 653

CANCELLATION / ALTERATION POLICY

- **Cancellation** after one month of the date of the Booking Confirmation Letter will incur a 50% fee.
- **Alterations to this program** after one month of the date of the Booking Confirmation Letter will incur a 10% fee for each alteration made.
- **Students incur all fees** regardless of the extent of participation in the program including late arrival and early departure.
- There is a **minimum number** of 25 students to proceed with a booking at BIEEC. If less than 25 students attend, you will be invoiced for 25 students.
- BIEEC will accept a **10% reduction in student numbers** from those identified in the booking confirmation letter without financial penalty. For a reduction greater than 10% in student numbers, schools will still be charged for 90%.